



# PROCUREMENT FORM

## POCOCK ROWING CENTER AUCTION 2011

Proceeds to support all rowing center programs

### DONOR INFORMATION

Individual or Business Name	Contact Name if different
Address	Phone # please circle one:    cell    work    home
	E-mail Address
Signature	Date

### ITEM INFORMATION

Item Name	Fair Market Value
Description please include details such as size, color, quantity, brand, model, etc.	Restrictions please specify expiration date, blackout dates, number of people, availability, hours, etc.

### DELIVERY

- Item is a gift certificate; donor will mail to PRC
- Donor will deliver item by \_\_\_\_\_
- Item needs to be picked up

### DISPLAY

- No Display
- Donor will provide display

### PROCURED BY

Name \_\_\_\_\_

Phone \_\_\_\_\_

**THANK YOU** for your generous donation!

Donor, please retain the pink copy for your records.